



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (Chhattisgarh)

G.E. Road, Tatibandh,
Raipur - 492099 (CG)
www.aiimsraipur.edu.in

No. RC/NF-R/A/2023/937,

Date: 27.04.2023

**ADVERTISEMENT FOR RECRUITMENT TO VARIOUS GROUP 'A' POSTS
ON DIRECT RECRUITMENT BASIS AT AIIMS RAIPUR**

Opening Date of Online Application	Closing Date of Online Application
29.04.2023	28.05.2023

AIIMS Raipur is an apex healthcare institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Director, AIIMS Raipur invites online applications from the Indian nationals for recruitment to the following Group 'A' posts on direct recruitment basis:

Advt. No.	Name of the Post	Gr.	Pay Level (7 th CPC)	No. of Posts
NF/A/23/1	Registrar	A	12	01 (UR)
NF/A/23/2	Deputy Medical Superintendent	A	Level-11 (+NPA)	06 (UR-5, OBC-1)
NF/A/23/3	Blood Transfusion Officer	A	Level-11 (+NPA)	01 (UR)
Total No. of Posts				08

All the above-mentioned posts are identified suitable for PwBD candidates (with specified disability). Eligible PwBD candidates are encouraged to apply.

Note:

1. Eligibility criteria, selection procedure, procedure to apply online etc. for the above-mentioned posts are given in the succeeding paragraphs.
2. Reservation and/or relaxation to candidates belonging to various categories i.e. SC/ST, OBC-NCL, EWS, PwBD, Ex-SM will be as per the Govt. of India rules.
3. The Director, AIIMS Raipur reserves the right to vary the vacancies as per the requirements of the Institute / instructions from the Govt. of India.
4. All information related to this recruitment i.e. online application procedure, selection procedure, conduct and result of CBT/interview, changes in vacancies, corrigendum, addendum etc. will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from time to time. Hence, the Institute will not enter into any correspondence with candidates in such matters.

I. **Eligibility Criteria:** Eligibility criteria for these posts are given in **Annexure-1**.

II. **Important instructions to candidates:**

1. Portal for online registration and application for these posts will be available on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from **29.04.2023**.
2. Aspiring candidates fulfilling the prescribed eligibility criteria for the post are required to apply only **ONLINE** as per procedure given in this advertisement.
3. Before applying, candidates must carefully go through the eligibility criteria viz. educational qualification, experience, age etc. and ensure that they fulfil the same so as to avoid disqualification at later stage. Candidature will be cancelled forthwith without any further notice if any information or claim is not found substantiated at any time during the recruitment process.
4. Candidates are required to **mandatorily send** a duly signed print-out of their online application form along with self-attested copy of documents in support of their eligibility i.e. qualification, experience, age/date of birth, category, NOC etc. to the address given below through **Speed Post/ Registered Post** so as to reach **within 07 days** from the last date of online application failing which candidature of the applicant may not be considered. The Institute shall not be responsible for any postal delay.
5. The envelope containing the print out of application form and self-attested copies of documents should be super-scribed "**Application for the Post of**" and be sent to the following address:-

Recruitment Cell
2nd floor, Medical College Building
Gate No-5, AIIMS Raipur,
G.E. Road, Tatibandh,
Raipur – 492099 (C.G.)

6. Candidates working in Central/State/UT Government Organizations/PSUs/ Autonomous Bodies are required to submit NOC from their current employer along with their application form. Application of such candidates, however, may be accepted as an advance copy of application. Such candidates have to mandatorily produce NOC at the time of interview or as asked by the Institute without which they will not be allowed for further recruitment process/interview.
7. Age and all other qualifications will be counted as on the last date of submission of online application i.e. **28.05.2023**. Period of experience wherever prescribed shall be counted **after obtaining** the prescribed qualification.
8. As per the Ministry of Education (erstwhile MHRD) Notification dated 27.08.2018, all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions under Section 3 of the UGC Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment under the Central Government provided they have been approved by the UGC and wherever necessary by AICTE for the programmes for which it is the regulatory authority.
9. Candidates possessing equivalent educational qualification shall be required to produce relevant Equivalence Certificate from the authorities concerned at the time of Document Verification. However, final decision regarding equivalence of qualification and selection of such candidates will be taken by AIIMS Raipur.

10. Appointment of selected candidates will be subject to verification as may be deemed necessary by the Institute that the candidate is suitable in all respect for appointment to the post selected for.
11. **Medical Fitness:** Appointment of selected candidates is subject to his/her being declared medically fit by the competent Medical Board.
12. **Probation:** Persons selected will be appointed on probation as per the extant rule.
13. **Final Decision:** The decision of AIIMS Raipur in all matters relating to this recruitment will be final and binding on the candidates and no representation/ correspondence will be entertained in this regard.
14. **Disqualification:** No person, (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, provided that Central Government may, if satisfied with the reasons/grounds, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

III. Selection Procedure: Selection will be made on the basis of performance of candidate in interview. Shortlisting of candidates for interview will be done on the basis of educational qualification, experience and/or as per the shortlisting criteria decided by the Director, AIIMS Raipur. In case large numbers of applications are received, a 'Screening Test' (CBT or offline) may be conducted for shortlisting of candidates for interview. The details of the 'Screening Test', if decided, will be published on the website of AIIMS Raipur. The decision of Director, AIIMS Raipur in this regard shall be final and binding. Final selection will be based on the marks scored by candidates in the interview.

IV. Age Relaxation: Age relaxation permissible to candidates of various categories beyond the prescribed upper age limit of the advertised posts is as under:-

S. No	Category	Age Relaxation	Remarks
(a)	OBC-NCL	3 years	Only for posts reserved for OBC-NCL
(b)	SC / ST	5 years	Only for posts reserved for SC/ST
(c)	PwBD	10 years	With not less than 40% of specified disability and provided that the age of applicant shall not exceed 56 years.
(d)	Central Govt. Employees	5 years	For those who have completed three years of regular service in the same line or allied cadre.
(e)	Ex-servicemen/ Commissioned Officers	Length of military service increased by three years.	
(f)	Existing contractual employees of AIIMS Raipur serving in similar positions	For the period they have served AIIMS Raipur as on the date of application, upto a maximum limit of 5 years, whichever is lower.	
<ul style="list-style-type: none"> • Age relaxation to any other category will be as per the Government of India rules. • SC/ST/OBC category candidates who are also coming under the category of Ex-SM or PwBD or Central Govt. employees will be eligible for grant of cumulative age-relaxation under both categories for the posts reserved for their category. 			

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| <ul style="list-style-type: none">• All the given relaxations in upper age limit shall be permissible only on fulfilment of terms and conditions mentioned in the relevant rules. |
| <ul style="list-style-type: none">• 5 years of age relaxation to those candidates who have completed three years of regular service in State Govt. and Autonomous Institutions for the post of Deputy Medical Superintendent and Blood Transfusion Officer as per the applicable RRs. |

V. Important Note for Candidates:

1. Age relaxation and reservation shall be permissible to SC/ST/OBC candidates against the **vacancies reserved for them** on submission of valid caste/category certificate. The particular caste/community to which the candidate belongs should be included in the list of reserved communities issued by the Central Government.
2. Application against the reserved category posts will be considered only if it is with a valid category certificate issued by the competent authority in prescribed format.
3. Request for change of category i.e. reserved to unreserved or vice-versa will not be entertained. In cases of enlisting a particular community in the list of any of the reserved communities by the Govt. of India not more than 3 months before the submission of application, the request of change of category from Unreserved to Reserved may be considered by the Institute on merit.
4. EWS category candidates are required to produce 'Income and Asset' certificate valid for the year 2023-24 in the format prescribed by the Govt. of India (vide DoPT O.M. dated 31.01.2019).
5. OBC-NCL candidates applying for vacancies reserved for them must produce OBC (Non-Creamy Layer) certificate based on the income for Financial Year 2022-23, 2021-22 and 2020-21. In other words, date of issue of OBC-NCL certificate should be in the Financial Year 2023-24 in the format prescribed by the Govt. of India.
6. Reserve category candidates who are selected on their own merit without any relaxed standards will be accommodated against the unreserved vacancies as per their position in the order of merit. The reserved vacancies will be filled up from amongst the eligible relevant reserved category candidates in the order of merit.
7. Reserved category candidates who qualify on the basis of relaxed standards viz. age limit, experience, qualifications, etc, irrespective of their merit position will be counted against reserved vacancies only.
8. In so far as cases of Ex-serviceman (Ex-SM) are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly, for PwBD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.
9. Ex-servicemen/Commissioned Officers seeking age relaxation shall be required to produce Discharge Book / documents issued by the competent authority in support of their category to avail admissible benefits (reservation/relaxation).
10. Ex-servicemen who have already secured employment in civil side under Government in Group 'C' or 'D' posts on regular basis after availing of the benefit of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category. However, such candidate can avail of the benefit of reservation as ex-serviceman for subsequent employment if he/she immediately after joining civil employment, gives self-declaration/undertaking to the concerned employer about the various vacancies for which he had applied for before joining the initial civil employment as mentioned in the DoPT OM dated 14.08.2014.

11. A person with benchmark disability (PwBD) who is selected on his/her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with disability of relevant category.
12. Benefits to PwBD will be allowed in accordance with the Rights of Persons with Disabilities Act, 2016 and rules framed there-under including the Ministry of Social Justice and Empowerment, Govt. of India, Notification No. 38-16/2020-DD-III dated 04.01.2021. Benefit under the PwBD category will be admissible to only those who suffer from not less than 40% of specified disability.
13. PwBD candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format. The Institute may verify the authenticity of the certificate of disability and examine suitability of the candidate in terms of functional requirements before appointment. In this regard, the decision of Competent Authority at AIIMS Raipur will be final. The indicative suitable category of disabilities for the posts are as follows:-

S. No.	Name of the Post	Indicative Suitable Category of Benchmark Disabilities
1.	Registrar	LV, HH, OA, OL, BL, AAV, Dw, LC (OA, OL, BL)
2.	Deputy Medical Superintendent	OA, OL, BL, LC, Dw, AAV, SLD, MD involving these.
3.	Blood Transfusion Officer	OL, Dw, AAV, LC

14. In case of a candidate unfortunately becoming a candidate belonging to Person with Benchmark Disability during the course of the examination process, the candidate should produce valid document of acquiring a disability to the extent of 40% or more as defined under the RPwD Act, 2016 to enable drawing the benefits of reservation/relaxation as available to the Persons with Benchmark Disability.

VI. Application Fee: A non-refundable application fee is required to be paid only in online/digital mode. Applications without the prescribed fee (unless exempted) shall be summarily rejected. Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination. The application fee applicable to various categories is as follow:-

S. No.	Category of the Candidate	Application Fee (excluding transaction charges)
1.	General, OBC, EWS	Rs 1000/-
2.	SC/ST, PwBD, Female, Ex-serviceman	Nil

VII. Procedure for filling up Online Application:

1. Candidates must apply online through the website of AIIMS Raipur www.aiimsraipur.edu.in. Applications received through any other mode will not be accepted and summarily rejected.
2. For filling up of online application form, candidates must have the following readily available with them:-
 - (a) Valid e-mail ID.
 - (b) Scanned passport size photograph of the candidate (in JPEG/JPG format).
 - (c) Scanned signature of the candidate (in JPEG/JPG format).
 - (d) Online payment option for payment of application fee, if applicable.

3. Candidates have to go to the online application portal/web-link given on the website of AIIMS Raipur (www.aiimsraipur.edu.in), register themselves and follow the instructions on the application portal for filling up online application form.
4. Candidates must fill all the fields of online application form correctly. There is no provision for correcting the details after submission of online application form. Request for change in any information at later stage will not be considered.
5. Candidates who wish to apply for more than one post should apply separately for each post and pay the applicable fee for each post in the online/digital mode only.
6. Only one online application is allowed to be submitted by a candidate for a particular post. In case of multiple Online Applications from a candidate, the Online Application with higher "Application Number" shall be considered for further process subject to fulfillment of other requirement including successful payment of application fee. In such cases, fee paid against one "Application Number" shall not be adjusted against any other "Application Number".
7. While applying online, candidates must ensure that in the preview of online application form, their photo and signature are clearly visible. If photo/signature is not clearly visible in preview that means the image file of photo or/and signature are not as per the given specifications. It will lead to rejection of application. Hence, candidates are advised to adhere to the specifications of image.
8. **Specifications for photograph and signature:** The scanned/digital copy of photograph and signature of the candidate to be uploaded in the online application should as per the specifications given below:
 - (a) Specification of **photograph** to be uploaded in the online application:
 - (i) Photograph should be a recent passport size colour picture.
 - (ii) Background of the photograph should be a light-coloured or preferably a white background.
 - (iii) Cap, hat and dark/sun-glasses are not acceptable. Religious headwear is allowed but it must not be covering the face of candidate.
 - (iv) Preferred dimensions of the image are 200 x 230 pixels.
 - (v) Size of the image file should be between 20 KB – 100 KB.
 - (b) Specification of **signature** to be uploaded in the online application:
 - (i) The preferred dimensions of the image are 140 x 60 pixels.
 - (ii) Size of the image file should be between 10 KB – 50 KB.

VIII. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Raipur is an autonomous body under the Ministry of Health and Family Welfare, Govt. of India. Service under the Institute is governed by the Act and the Rules / Regulations framed under the Act. The matter of technical resignation is under consideration at the administrative ministry and admissible benefits, if any, will be discharged as per the decision of the ministry.
2. On appointment, in addition to pay, selected candidates will be entitled to other allowances and service benefits i.e. DA, HRA (or accommodation), TA, Leave, LTC, NPS, Employee Health Scheme etc. as admissible to employees of AIIMS Raipur.
3. All the appointees are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raipur.

4. In case, any information or declaration given by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to this recruitment, he/she will be liable to be removed from the service and/or action, as deemed fit, may be taken against him/her by the appointing authority.
5. Without prejudice to criminal/legal/disciplinary action, the candidate is liable to be disqualified from the recruitment process/interview on account of any inappropriate or undisciplined behavior during the process.
6. The candidate should not have been convicted by any Court of Law.
7. Date of birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Institute for determining the age and no subsequent request for change will be considered or granted.
8. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
9. The Director, AIIMS Raipur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.
10. No TA/DA will be paid for appearing in the recruitment process/test/interview.
11. Communication with candidates regarding recruitment process will be made through email ID provided by them in their online application form.
12. All the information related to the recruitment will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates related to the recruitment.
13. For any **technical support** during filling of online application form, candidates should email to helpdesk.aiimsraipur@gmail.com mentioning their Application ID and post applying for in the Subject line. They may also call on **62657-30693**.
14. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in. Candidate must mention his/her Application ID and Post applying/applied for in the Subject line of e-mail. They may also call on 0771-2577267 on working days (between 11 AM – 5 PM).
15. All the records related to this recruitment, except for the selected candidates, will be preserved up to 6 months from the date of declaration of result and thereafter, these shall stand destroyed except for selected candidates and matter pending in Hon'ble CAT/Court.
16. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Raipur (CG).

Sd/-
Dy. Director (Admin.)
AIIMS Raipur (CG)

Eligibility Criteria

S. No.	Name of Post	Eligibility Criteria
1.	Registrar	<p>Essential :</p> <ol style="list-style-type: none"> 1. A graduate of a recognized University. 2. Seven years experience of administration in a supervisory capacity or as a teacher in a University/teaching institution including conduct of examination and admission and assignment of teaching programmes for under graduate and postgraduate etc. <p>Desirable: A postgraduate degree in Science.</p> <p>Age Limit: 35 years (Relaxable as per rules).</p>
2.	Deputy Medical Superintendent	<ol style="list-style-type: none"> 1. A Medical Qualification included in I or II Schedule or Part II of the 3rd Schedule (other than licentiate qualifications) to the Indian Medical Council Act 1956. Holders of educational qualifications included in part II of the 3rd Schedule should fulfil the conditions stipulated in sub-section (3) of the Section 13 of the Indian Medical Council Act, 1956. 2. MD (Hospital Administration) / MHA recognized by Medical Council of India (now NMC). <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 3. MD/MS in any clinical specialty with 3 years experience in hospital administration of a 200 bedded hospital. <p>Age Limit: Between 21 – 40 years.</p>
3.	Blood Transfusion Officer	<p>A recognised medical qualification included in I or II Schedule or Part II of the 3rd Schedule (other than licentiate qualifications) to the Indian Medical Council Act 1956. Holders of educational qualifications included in part II of the 3rd Schedule should fulfil the conditions stipulated in sub-section (3) of the Section 13 of the Indian Medical Council Act, 1956 with 5 years experience in Blood Bank with component separator.</p> <p style="text-align: center;">OR</p> <p>M.D. in Blood Transfusion Medicine with 1 year experience in Blood Bank with component separator during the PG course.</p> <p>Age Limit: Between 21 – 40 years.</p>